LiveBinders Portfolio Rubric

Resume	15 points Eye-catching formatting, no major variations in font or text size	10 points Formatting present but inconsistent, incomplete information, variations in font or text size noted	5 points Lacking formatting, missing work history or references	0 points Lacking resume
Instructional module work	15 points Work is present from each instructional module, all published work is representative of time and effort	10 points Work is presented from each instructional module, most work is representative of time and effort	5 points Work is present from 6-7 modules OR work is lacking completion OR work does not demonstrate proper time and effort	0 points Work is present from fewer than 6 modules Work is not present

Professional interests and goals	10 points *Professional interest is well-defined and developed, 8-10 sentences *2-3 one-year goals are listed and are well-developed in their descriptions *2-3 five-year goals are listed and are well-developed in their descriptions	5 points *Professional interest is defined and developed, 4-8 sentences *1 one-year goal is listed and is well-developed in its description *1 five-year goal is listed and is well-developed in its description	3 points *Professional interest is poorly defined and developed, 1-4 sentences *1 one-year goal is listed, lacks development *1 five-year goal is listed, lacks development	0 points No professional interests or goals included
Portfolio appearance	15 points Portfolio is organized, neat, and utilizes color to distinguish itself and draw attention to important items. Evidence of creativity observed. No grammatical or spelling errors.	10 points Portfolio is neat and organized, 1-3 spelling or grammatical errors.	5 points 1-2 links in portfolio do not work, 3-5 spelling/ grammar errors noted	0 points Portfolio lacks organization overall, mislabeled, many errors noted
Biographical information	10 points Biographical information present OR	5 points Biographical information partially	3 points Biographical information incomplete	0 points Lacking biographical information OR "Why I

	"Why I became a nurse..." present. Free from spelling or grammar errors and well-developed.	present or "Why I became a nurse..." present but lacking development.	or "Why I became a nurse..." paragraph grossly lacking development.	became a nurse..."
Community involvement, volunteer activities, memberships	5 points Information present and error-free *May include TSNA, volunteer/community hours for previous courses, church involvement, etc.			0 points Lacking community involvement, volunteer activities, memberships
Strengths, honors, and achievements	15 points 5 or more items listed	10 points 3-5 items listed	3 points 1-3 items listed	0 points Lacking strengths, honors, and/or achievements
Copies of certifications Submitted on or before due date	5 points CPR card present			0 points Lacking CPR Card