



Cleveland Clinic Onsite Clinical Guide

R.B. TURNBULL, JR. MD WOC NURSING EDUCATION

Office Contact Information

- If you need to reach someone concerning “clinical issues”, you should always contact your daily assigned preceptor. Preceptor contact information is include with the orientation guide provided by the clinical site.
- Practicum related questions regarding your coursework or practicum requirements should be directed to your practicum course instructor. You can message Kelly or Mike through e360.
- If you have any “clinical” RedCarpet onboarding requirements, such as: MyLearning clinical modules, ID badging, COVID testing, etc., please contact the CHSE departmental Program Coordinator, Kerri Gillombardo at 216-469-4278 (work mobile), EST.
- If you have any “clinical” orientation health documentation questions related to your annual physical, immunization and titer history, TB testing, drug screening, or insurance renewal documents, contact the WOC Program’s Admissions & Business Office Coordinator, Teresa Warnke, at 216-317-7163 (work mobile), EST.

Obtain ID badge on 1st day *prior* to meeting preceptor

- Badge Services is in the basement of the JJ building parking garage located at the Northwest corner of **Euclid and E. 93rd Streets**; which is closest to **Chester Avenue**.



Clinical Competency Modules: “My Learning”

- It is critical that you complete all of your assigned online “My Learning” clinical competencies in your RedCarpet event as directed by Cleveland Clinic’s clinical program coordinator **BEFORE** you arrive to main campus.
- If your MyLearning modules are not fully completed before your arrival on campus, then Cleveland Clinic’s badging services team will not be able to provide you with your student badge. **If you don’t have a student badge, then you are not permitted in the clinical areas.**



ID Badges

- Reminder, all “My Learning” courses must be completed ***prior*** to arriving at Cleveland Clinic.
- On your first day, plan to arrive at **7:30 a.m.** to obtain your student ID badge from Badge Services. This is located in the JJ North parking garage; basement level that is closest to Chester Avenue and East 93rd Street (refer to map on pg 3). You cannot access Badge Services from the Euclid Avenue entrance. Use the side entrance at the corners of Chester Avenue and East 93rd St.
- Be sure to bring identification with you:
 - Driver’s license
 - **Return ID badge to badge services at end of last clinical day**
- After you obtain your student badge, you can meet your preceptor



ID badges must be returned to Badge Services at the end of your last clinical day – badge services hours are M-F, 7:30 am to 4:00 pm, EST

Attire

- All students should be dressed in white scrubs with a lab jacket or coat (long or short is fine).
- Comfortable athletic or walking shoes (should be white or gray).
- Student ID badge must be worn at all times while on Cleveland Clinic clinical sites.
- Students must wear appropriate COVID-19 PPE at all times while on Cleveland Clinic premises and while in direct contact with patients.



NOTICE
PHOTO ID BADGES
REQUIRED
AT ALL TIMES

Housing

- Refer to Cleveland Clinic's housing guide of recommended housing nearest the main campus location; which is included with your clinical orientation packet.
- Consider your housing location for safety and security.
- Select your housing location carefully
 - Consider the commute time, traffic, parking, or bus lines that best support your needs and personal preferences



Parking on Campus

- For those who are driving, parking is available in the JJ-1 North Garage, accessible from Chester Ave and East 93rd Street.
- Daily parking rate is \$10.00
- We recommend selecting your housing location close to the RTA Healthline bus route or with a hotel that provides shuttle services.

■ <http://www.riderta.com/>

■ <http://www.riderta.com/routes/healthline>



Technology Requirements

- It is suggested to bring your iPad, tablet, or laptop to complete daily clinical assignments (see practicum syllabus).
- These items should be left in your hotel/residence room.
- We suggest to keep your valuables safely locked in your hotel/residence while in the clinical areas.
- Do keep a note pad with you during clinicals so you can track information on patients for which you shall be completing your daily journal on, or information you wish to save for future reference.



Finding your way on campus

- A campus map is part of this clinical packet, and you can always ask directions from the “red coat” attired customer service representatives in the main lobby.
- All buildings on main campus are coded first with a letter and floor number; which then is followed by a number for the specific room.
 - For example, if your clinical schedule states M2-105, this means you are in the M building on the 2nd floor, in room 105
 - Additionally, there are silver colored marquees located all over campus to direct you to the building you need to find.

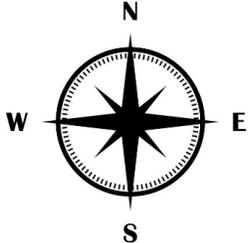
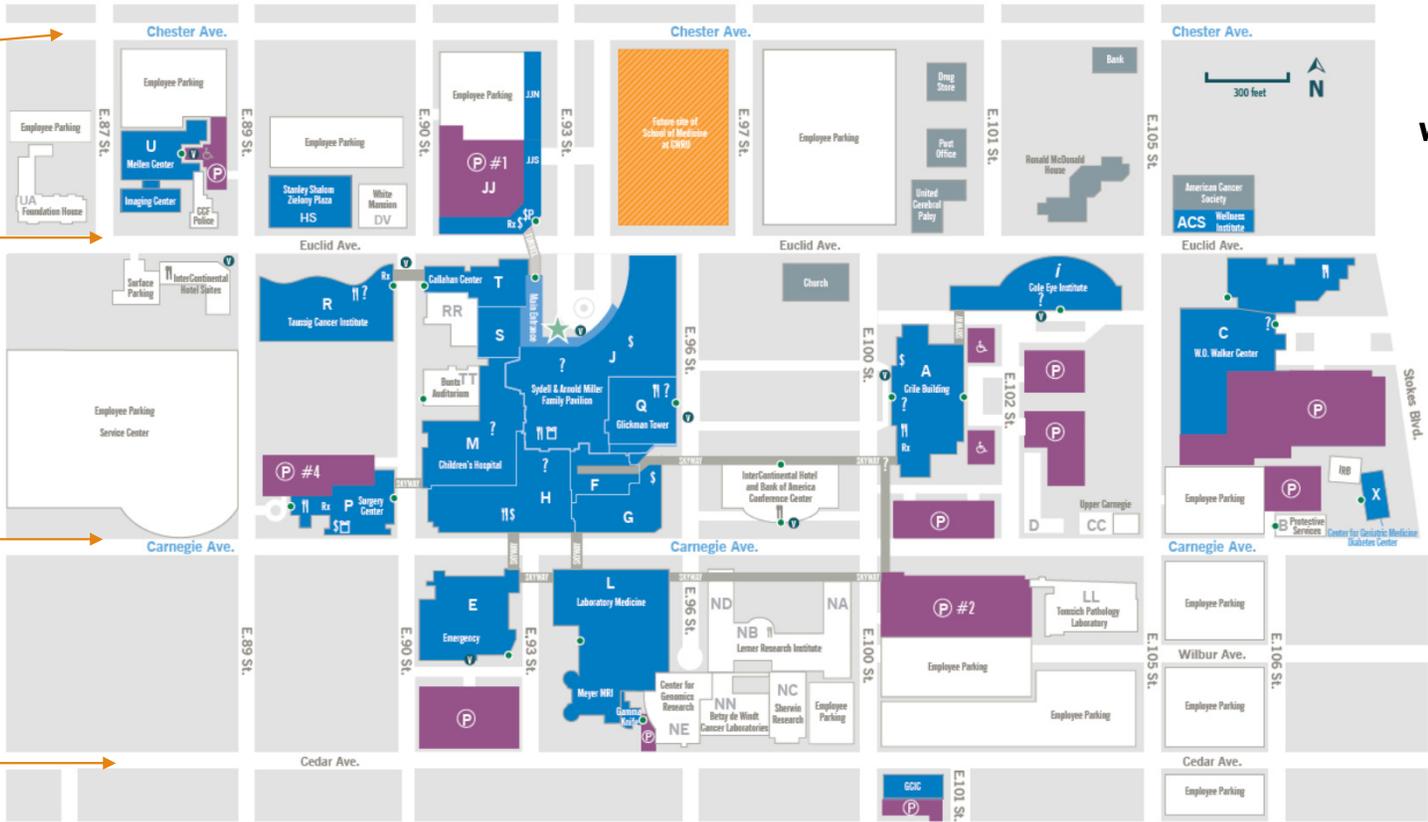


Chester Ave.

Euclid Ave.

Carnegie Ave.

Cedar Ave.



<ul style="list-style-type: none"> Main entrance Other entrances Information desk Dining area 	<ul style="list-style-type: none"> ATM Pharmacy Skyway Tunnel 	<ul style="list-style-type: none"> Parking for disabled patients available in all parking lots Valet parking Parking payment station Gift shop 	<ul style="list-style-type: none"> Visitor parking <p>Parking #1 E. 93rd St. off Chester Ave. Parking #2 E. 100th St. off Carnegie Ave. Parking #4 E. 90th St. off Carnegie Ave. Surface Lot Parking is available near the Crile Building, the Mellen Center, and the Emergency Medicine Building.</p>	<p>Parking Services Assistance Program: Call 216.444.2255 if you experience a mechanical or other problem while parked at Cleveland Clinic. This service is available 24 hours a day, 7 days a week, 365 days a year.</p> <p>For your convenience, a free shuttle bus service provides transportation around campus. Please call 216.444.8484 or, from any house phone, 48484.</p>
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Clinical Schedules

- Most clinical days are scheduled Monday – Friday, begin at 8 am and end at 5 pm. The wound care consult team begins at 9 am.
- In most instances, the clinical day is scheduled for 8 hours. Additional time can be added if agreed on with the clinical team and the student.
- An clinical schedule will be provided to you by the clinical team. Carefully read the schedule so you are clear of your location and preceptor each day.
- Be sure to review the preceptor directory so you know how to reach that person.
- It is helpful to contact the preceptor the day prior to each clinical day to work out any specific details concerning your time, where to meet, and your individual learning goals for that day. Best time to call your preceptor is between 1 -2 pm, EST, when they are on their lunch break.
- If for any reason you are excused from the clinical site early (before 2:00 pm), spend the rest of your day catching up on practicum course assignments and competencies. Do include that time spent on written assignments or competencies for that day on the journal as part of the clinical hours.

Make the most of each day

- Carefully review your clinical schedule.
- Communicate with preceptor the day before each clinical day:
 - Where to meet and at what time
 - Your learning goals for each day
 - Where you need more “hands-on” experiences
- Contact your preceptor’s office if for some reason you cannot locate your preceptor for that day.
- Follow preceptor direction and ask appropriate questions.
- Gracefully accept preceptor feedback.



Lunch & Breaks

- Lunch and breaks should be **taken separately from your preceptor:**
 - You & the preceptor need the break from the clinical time to “recharge.”
 - The preceptor is **required by Ohio law** to have a break that does not involve work related issues.
- There are several on campus food venues:
 - Panera Bread
 - Starbucks
 - International Café
 - Aladdin’s / Subway / Moe’s Mexican Grill
 - Four Corners Café
 - Crile Food Emporium in the “A” (Crile) building – 2nd floor off the skyway
 - Or you can bring your lunch to eat at most any public location



Respect Professional Boundaries

- Keep in mind that you are a guest as well as a student while you are at the clinical site
- As a student, preceptors are happy to be sharing their knowledge and skills with you that help your new practice
- As a guest, we do ask you to respect the privacy of your preceptors as well as the patients
- Be courteous at all times, and notify your preceptor should you be late for some reason (e.g. traffic, weather, etc.)
- Door lock codes and other security information is intended **only for Cleveland Clinic employee** use and should not be shared or saved for future use – safety is everyone’s responsibility

