

Presentation Notes

Presentation Parliamentary Procedures Lesson _____

Notes from Presentation:

- Most common authority in a proper meeting format.
- Follows a framework of rules for making decisions as a group.
- Designed to (Maintain Order, Allow Everyone a Voice, Helps Meetings Run Smoothly)
- Made up of a variety of motions and rules.
- Appoints a chair, president, or presiding officer to facilitate the meeting
- Discusses only one at a time
- Decisions are based on a majority rule
- Statements/ideas for the group to consider
- Start with "I move...."
- A motion should be properly presented to to the presiding officer (Address the chair, receive recognition, then state your motion)
- Most motions require a second
- Demonstrates a group willingness to entertain the motion beyond the maker of the motion
- Without a second a motion is not discussed
- The chair will ask for debate/discussion
- The maker of the motion has the first right to debate/discuss
- All debaters must address the chair and receive recognition before discussing
- Discussion may be for against the motion
- After debate has ended, a vote is taken
- Successful motions require a majority vote(half members present +1)
- Results of the vote determine the action taken on the motion
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AFNR Reflection Page

List five key points that are important to remember from this presentation.

1. Being formal is important
2. Waiting to be addressed is also important
3. Understanding how the parliamentary works is useful
4. Being part of the board allows you to decide on a lot of things
5. Addressing the board and waiting for your movement to be 2nd is the best way to get your point across respectfully

List three ideas or concepts that this new information has in common with previous things learned.

1. Deal with Agr. and how it runs
2. Both help with how stuff move threw a motion
3. Showing how respectfulness is important

List questions or ideas that remain unclear about the information presented that should be asked for clarity at the appropriate time.