N202 – Class Preparation Assignment – Epic EMR Chart Navigation

Under the Resources tab in E360, select the N202 Clinical Forms 2026 folder and open the document titled "Clinical Organizer: Epic Specific District Organizational Tool 2026." Access the Epic Playground and choose any patient to complete this form. As you work through the organizational tool, answer the following questions. You do **not** need to submit the organizational tool, but you can use that and this assignment as a resource for clinical this semester. Submit this to Mrs. Casamento's Dropbox by 0830 on Thursday, 2/5/26.

1) Where in the patient's chart do you find demographic information, primary diagnosis, and code status? On the Left Side Bar Story board.

2) How do you access the **History & Physical (H&P)** note? Notes tab at the top, smaller H&P tab.

3) Where would you look to see if your patient has had any **procedures** during this hospital admission? Notes tab at the top, smaller Procedures note tab.

4) a.   How do you check for **new orders** that have appeared during your clinical shift?
   Left Side Story Bar, hover over "Acknowledge orders."
   b. What is the important action students should **not** take in this area? DO NOT acknowledge any orders.

5) When reviewing labs, how do you change the view from a **list view to a chart (trended) view**, and why is this helpful? Go to chart review -> labs -> results review in the upper left.

6) Where do student nurses find **current orders** (such as diet, activity level, or dressing changes), and why is it important to open each order individually? Chart Review tab at the top, "other orders" smaller tab.

7) Where in the patient chart can you find whether your patient is receiving any **continuous infusions**? "Active meds" on the Left Side Story Board, hover over continuous.

8) Where can you see a **timeline of tasks due**, such as medications, labs, or assessments? Summary tab, smaller "Event Log" tab.

9) Under which tab do you review and document **vital signs, intake and output, and basic assessment data**? Under Flowsheets tab.

10)   How can you identify **lines, devices, and wounds** in the patient chart, and what visual indicator helps you find this information quickly? Flowsheets tab, smaller "LDA Avatar" tab.