



Staff Orientation Record: Person-Specific

Employee name: Kichi Belete, Mental Health Specialist

Supervisor name: Jamila Whitlock, Designated Coordinator

Date: 03/19/2025

Program name: BrightPath LLC. Home & Community-Based Services

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. **Complete this form for all persons served to whom the staff person will be providing direct contact services.**

Staff will review the Support Plan, Support Plan Addendum, Self-Management Assessment, and Individual Abuse Prevention Plan at orientation and ongoing as plans are updated. Staff will review to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person. Other topics, as determined necessary according to the person's Service and Support Plan or identified by the company, will be outlined as needed.

Person Served: Michael Bonilla

Support Plan-Addendum (SPA)

*Please review all service outcomes for the individual and state the purpose of the outcome and **one** thing you, as staff, need to do to assist them with the outcome effectively.*

<u>Outcome 1:</u> Community Participation:staff will help Michael to access the community to participate in community activities once per week
<u>Outcome 2:</u> Household Management:staff will assist him filling out important paperwork as needed regarding his benefits or housing once a week and light cleaning
<u>Outcome 3:</u> Adaptive Skills:staff will assist Michael to work towards identifying and applying the coping skills necessary to work through symptoms of his mental health diagnosis once a week

Does this person have a rights restriction in place to provide for their health/safety?	Yes X No If yes, explain briefly:
Can this person use dangerous items or equipment?	Yes X No



	If yes, explain briefly:
Does this individual require you to use permitted actions/procedures to assist them with daily routines/activities or restraint to position them due to a physical disability?	<p>Yes</p> <p><input checked="" type="checkbox"/> No</p> <p>If yes, explain briefly:</p>

Self-Management Assessment (SMA)

The information presented within a Self-Management Assessment must describe the person’s overall strengths, functional skills and abilities, and behaviors or symptoms. The assessment information provides the basis for identifying and developing supports and methods to be implemented to support the accomplishment of outcomes related to acquiring, retaining, or improving skills.

Assessment Area	Does the person need/want support?	If yes, how should you provide support?
Allergies:	NA	
Seizures:	NA	
Chronic Medical Conditions	NA	
Risk of falling (state-specific need):	NA	
Mobility issues (include specific issues):	NA	
Community survival skill:	NA	
Water safety skills:	NA	
Self-injurious behavior (state behavior):	NA	
Property destruction (state behavior):	NA	
Suicidal ideation, thoughts, or attempts:	NA	
Mental or emotional health symptoms and crises (state	yes	IHS staff will be informed about Michael's mental health diagnosis to provide appropriate support.



diagnosis):		They will assist him in engaging with person-centered coping skills if he recognizes a decline in his mental health. S
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Individual Abuse Prevention Plan (IAPP)

The plan shall include a statement of measures that will be taken to minimize the risk of abuse to the vulnerable adult when the individual assessment required in section 626.557, subdivision 14, paragraph (b), indicates the need for measures in addition to the specific measures identified in the program abuse prevention plan. The measures shall include the specific actions the program will take to minimize the risk of abuse within the scope of the licensed services and will identify referrals made when the vulnerable adult is susceptible to abuse outside the scope or control of the licensed services. When the assessment indicates that the vulnerable adult does not need specific risk reduction measures in addition to those identified in the program abuse prevention plan, the individual abuse prevention plan shall document this determination.

Sexual Abuse		
Is the individual susceptible to abuse in this area?	<input type="checkbox"/> Yes	x <input type="checkbox"/> No
If yes, how will you minimize the risk of abuse? NO		
Physical Abuse		
Is the individual susceptible to abuse in this area? Inability to deal with verbally/physically aggressive persons	x <input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how will you minimize the risk of abuse? Staff will work on identifying situations in which he may deal with a verbally or physically aggressive person and identify strategies he can use to keep himself safe. Staff will include conflict resolution strategies, or de-escalation techniques Staff will also assist with creating a safety plan for when staff are not around. include calling 911		
Self-Abuse		
Is the individual susceptible to abuse in this area? Lack of self-preservation skills (ignores personal safety)	x <input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how will you minimize the risk of abuse? IHS staff will provide clear, friendly reminders about upcoming medical appointments or deadlines for benefit-related paperwork can help Michael stay on track without overwhelming him		



Financial Exploitation		
Is the individual susceptible to abuse in this area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, how will you minimize the risk of financial exploitation?		

Positive Support Strategies
When this individual is frustrated, they can express it in these ways: Raised voice Aggression sadness
Supporting this individual in these ways will help them feel less frustrated: Listen actively, showing empathy, not interrupting
Supporting this individual in these ways will make them feel more frustrated: Showing impatience, being judgmental, ignoring boundary