



BrightPath

Staff Orientation Record: Person-Specific

Employee name: Veronica Schmitz

Program name: BrightPath LLC. Home & Community Based Services

Before having unsupervised direct contact with persons served or for whom the staff has not previously provided direct support or any time these plans or procedures are revised, staff must review and receive instruction in the following areas as they relate to the staff's job functions for that person. *Complete this form for all persons served to whom the staff person will be providing direct contact services.

Staff will review Support Plan, Support Plan Addendum, Self Management Assessment, and Individual Abuse Prevention Plan at orientation, and ongoing as plans are updated. Staff will review to achieve and demonstrate an understanding of the person as a unique individual and how to implement those plans. Include outcomes, behavior plans, and any document specific to the person. Other topics as determined necessary according to the person's Service and Support Plan or identified by the company will be outlined as needed.

| Name of Individual Served | Support Plan, Support Plan Addendum, Self Management Assessment, and IAPP Reviewed? | CPR, if required by the Support Plan or Support Plan Addendum? | Hours of Training | Name of Instructor + Type of Competency |
|---------------------------|---|--|-------------------|---|
|---------------------------|---|--|-------------------|---|

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| Orientation to Individual Service Recipient Needs | | | | |
|--|--|--|--|--|

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|---------------------------|---|--|-------------------|---|
| Heinrich Von Mende | Yes | N/A | 0.5 | Instructor Name: Amber Cairl Type of Competency: Quiz Discussion w/ Designated Coordinator <u>Self-Review</u> Observation |
| Jacob Ostrom | Yes | N/A | 0.5 | Instructor Name: Amber Cairl Type of Competency: Quiz Discussion w/ Designated Coordinator <u>Self-Review</u> Observation |
| Timothy Howard | Yes | N/A | 0.5 | Instructor Name: Amber Cairl Type of Competency: Quiz Discussion w/ Designated Coordinator <u>Self-Review</u> Observation |

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|---------------------------|---|--|-------------------|--|
| Annemarie Burns | Yes | N/A | 0.5 | Instructor Name: Amber Cairl Type of Competency: Quiz Discussion w/ Designated Coordinator <u>Self-Review</u> Observation |
| Aaron Godzala | Yes | N/A | 0.5 | Instructor Name: Amber Cairl Type of Competency: Quiz Discussion w/ Designated Coordinator <u>Self-Review</u> Observation |
| | | N/A | | Instructor Name: Type of Competency: Quiz Discussion w/ Designated Coordinator Self-Review Observation |
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|---------------------------|---|--|-------------------|---|
| | | N/A | | Instructor Name: Type of Competency: Quiz Discussion w/ Designated Coordinator Self-Review Observation |
| Total Training Hours: | | | 2.5 | |

Amber Cairl
 Trainer Signature

01/16/2025
 Date

Signed by:
Veronica Schmitz
8B8701E4854F4EE...
 Employee Signature

01/16/2025
 Date

*I understand the information I received and my responsibilities for their implementation in the care of persons served by this program.