

Consideration for Courses

1. What will the content be
 - a. Mp4's, mp3's, Pdf's, Fillable Pdf's, Googlemaps, text/html, Word, PPT's, etc.
 - b. Where are the MP4's stored?
 - i. Understand the share process?
2. Syllabus
 - a. Is there one?
3. Course Outline
 - a. Objectives
 - b. Outcomes desired
 - c. Lesson/module outline
 - d. Instructions
4. Handouts
5. Tests/Quizzes
 - a. Types of questions
 - i. T/F, Multiple Choice, Essay, Fill in the Blank, Multiple Answer, Ordering, match
 - ii. Value
 - b. Questions with answers ready to go
 - c. Must be typed in
6. Discussions
7. Survey
8. Track Grades

Other Considerations:

1. Length of each lesson
 - a. Video/audio 20-40 today's online norm
2. Long videos/audios, try splitting them into Part A & B