Gary Slaughter
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OBJECTIVE/QUALIFICATIONS

Eagerly seeking to secure a position with an innovative company where I will be able to demonstrate my professional experience and enhance my skills in the business and warehouse industries. I am energetic, positive, self-motivated, a good team player, physically strong, have good analytical power, knowledge of computer like working in windows environment, data entry and good interpersonal and communication skills. My ability to provide quality customer service, great oral and written communication skills will enhance the environment of any business.

EDUCATION

Beulah Heights University – Atlanta, GA, Currently
- Associates of Arts Leadership Program

McDuffie High School – Anderson, SC, Graduated May 1996
- High School Diploma

EXPERIENCE

BioLab
April 2019- current
Recruiter
- Work closely with hiring manager to Hiring all applicants
- On-Site Training
- Develop and implement strategies initiative recruiting diverse talent at multi-sites.
- Track and report key metric designs to measure and predict staffing activity.

Express Jet Aircraft Services – Atlanta, Georgia – September 2017 - October 2018
Data Entry/Clerk Logistics
- Assign parts to aircrafts for Delta, Sky West and Express Jets
- Complete data entry
- Maintain inventory for aircrafts

ELWood Staffing – Anderson, South Carolina - September 2014 – August 2015
Production Assembler
- Performed quality checks on products and parts for automotive gas tanks-
- Packaged finished products and prepared them for shipment
- Completed and maintained production reports for assembly teams and management
- Maintained production equipment and machinery
- Completed various tasks in production process

Upstate Workforce Innovations – Anderson, South Carolina – July 2012- September 2014
Manufacturing Production Manager
- Maintained documents, materials and refrigerator products.
- Supervised production teams to ensure production accuracy, company standards and specifications
- Conducted personnel training to maintain company's progress and procedures
- Maintained production schedules, work orders and staffing tables
- Recorded production data, including volume produced, consumption of raw materials and quality control
- Compiled data for production rates and progress, inventory and customers for status reports
- Calculated figures such as required amounts of labor or materials, manufacturing costs or wages; using pricing schedules, adding machines, calculators and computers.

Anderson School District Five – Anderson, South Carolina – December 2011 – June 2012
School Bus Driver
- Maintained safety of students while transported to and from school
- Complied with all traffic regulations to operate vehicles in a safe and courteous manner
- Monitored behavior of students to ensure safety
- Conducted daily maintenance service checks of vehicle and equipment to make sure it functioned properly
- Maintained daily reports of accidents, delays, student and transportation incidents

TitleMax of South Carolina Inc, - Anderson, South Carolina – June 2007 – December 2011
Account Manager
- Verified accuracy of billing data including revision of errors, bookkeeping, data entry other records concerning costs of goods, services and shipment
- Prepared itemized statements, bills, invoices and record amounts due for items purchased or services

VYTech – Anderson, South Carolina – February 1997 – June 2007
Assembler
- Performed quality checks on products and parts
- Packaged finished products and prepared for shipment
- Completed various tasks to ensure production
- Reviewed work orders and blueprints to ensure work performed according to specifications
- Determined work assignments and procedures
- Maintained production equipment and machinery
- Provided assistance in the production of wiring assemblies

REFERENCES PROVIDED UPON REQUEST