

# Nikola Aleksic

1600 Harden Street, MSC #1529  
Columbia, South Carolina, 29204  
**8032613727**  
[naleksic998@gmail.com](mailto:naleksic998@gmail.com)

## Education

January 2018 - December 2021

### **Benedict College, Columbia, SC, Bachelor of Science**

Major: Accounting

GPA: 3.67

Language Fluency: English, Serbian, Bosnian, Croatian

## Skills

- Proficient in Microsoft Word, Excel and PowerPoint
- Adapt using social media ( Twitter, FaceBook) for information and even promotion
- Excellent interpersonal communication skills in person, in writing, and via technology

## Experience

May- December 2017

### **TC Red Star, Belgrade - Assisted tennis coach**

- Assisted head coach by planning, creating and implementing strategies
- Enforced team discipline and policies by providing guidance and counsel to student athletics
- Maintained staff confidence and protects operations by keeping information confidential

June 2012- August 2017

### **Volunteer at the Red Cross, Belgrade, Serbia**

- Hosted and assisted migrants from Middle East
- Volunteered and helped with the biggest flood disaster in my country
- Helped with sick patients in need

## Activities and Honors

- Benedict College tennis team member
- Athletic scholarship recipient
- International student association member