

***Shanae O. Culmer***

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Dear Sir/Madam,

I am pleased to be given the privilege to apply for the position of (name of position) at an amazing establishment as such. I am ultimately confident that I will give my loyal commitment to become an immediate contributor to this workplace. Thus, my proven ability to help and serve in any way I can, in any capacity I can, inspired me to present myself as a potential candidate.

Both my strong written and verbal communicational skills, coupled with my profound ability to work along with others can help tremendously with any given task. Furthermore, I would describe myself as an ultimately able, trustworthy, professional, reliable being whom accepts and takes on new challenges. Even so, doing everything in my power to proficiently get the job done, giving it all I have, always.

I am an individual that can adapt comfortably to any new task or requirement. Hence, I believe in versatility. And if it's one thing that I would elaborate on about myself, it'll be my motivation to warmly welcome challenge and growth. My skills, qualifications and accomplishments would humbly enable me to become an awesome addition to your team for growth and success to be the ultimate goal for all parties involved.

My resumé, which I have enclosed for your review, contains additional information in regards to my qualifications, skills and accomplishments. I warmly welcome the opportunity to soon meet with you to further discuss how I can positively contribute to this institution's success.

Thank you for your time and consideration!

Warm Regards,

A handwritten signature in black ink, appearing to read 'Shanae O. Culmer', written in a cursive style.

Shanae O. Culmer

