



BEACON
Specialized Living

Medication Administration In-Service and Evaluation

Name of Facility/Home:

Lantern Bay - Breakwater

Employee receiving In-Service:

Brooke Perry

Date of 1st In-Service: ___/___/___ Time: ___:___ am/pm L&D:

Date of 2nd In-Service: ___/___/___ Time: ___:___ am / pm Medical:

Date of 3rd In-Service: ___/___/___ Time: ___:___ am / pm DMA TTT:

Date of 4th In-Service: ___/___/___ Time: ___:___ am / pm DMA TTT: _____

Date of 5th In-Service: ___/___/___ Time: ___:___ am / pm DMA TTT: _____

Date of 6th In-Service: ___/___/___ Time: ___:___ am / pm HM:

Date of Final Evaluation: 5/1/22 Time: 12:00 am/pm (DMA) TTT:

Roberta Clemens

All staff must complete DMA class, Medical class, Homework and DMA Test in LMS along with In-Services and Final Evaluation for certification.

Code #1 275

Code #2 6934

Code #3 1749

In-Service #		1st	2nd	3rd	4th	5th	6th	Eval.	Comments
1.	MEDICATION AREA-								
	a. Location of ample supplies before administration.							✓	
	b. Report medication that is 10 days or less. Check expiration dates on all medication (special attention to epi-pen, prn medication not commonly used). If a medication is not available contact management and medical to obtain medication or further direction. This							✓	



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	b. Liquid medication is poured at eye level on a flat surface, with palm covering label of the stock bottle								✓	
	c. DMA verifies medication and strength with an order as transcribed on medication record per facility policy and procedure. Note: Strength and dose are not always the same.								✓	
	d. Observe Resident to ensure medication is swallowed. If (ODT) disintegrating medication is given, place in a separate cup and ensure medication dissolves.								✓	
	e. Offer adequate and appropriate fluid with medication, full glass of water unless otherwise ordered. Note: Any fluid restrictions, special instructions (nectar thick, etc.), or potential adverse fluid interactions (grapefruit juice)								✓	
	f. DMA should initial the medication the first time they use it at the top of the bubble pack. Initial and date in back.								✓	
	g. Medication record is signed immediately after administration of same. Add initials to box on MAR and complete back page or on EMAR choose Pass selected. Choose exceptions if needed and document. Check for any blanks on MAR or EMAR and utilize a Late med pass or proper documentation. Any exception requires a misc. note to be completed. This should be completed at every shift change								✓	
	h. Controlled substance record is signed immediately after administration of same. The controlled count is done at DMA change and when administering medication.								✓	
	i. Verify no additional MAR pages have been added, check the high alert board and shift change agenda.								✓	
	j. Infection control technique is reviewed, Handwashing and Universal Precautions.								✓	
9	Medication via gastric tube administered per facility policy and procedure. If applicable Medical will provide hands-on education, support, and training. <ul style="list-style-type: none"> ▪ Resident is properly positioned, at a 45° sitting angle ▪ Tube is checked for placement and patency ▪ Tube is flushed before between and after medications are administered 								✓	Discussed
10	Injections are administered by the Resident if there is a physician and psychiatrist order present, or DMA, per facility policy and procedure								✓	
	a. Syringes and needles are disposed of in a sharps container, by the person giving the injection (should be the resident, unless otherwise ordered by PCP) without recapping. Sharp's container must be dated 90 days out for expiration once you begin using.								✓	
	b. Proper glucometer testing is observed. Determination of competence re: accurately perform and read glucometer testing results. Still must remain with resident and verify accurate information and document.								✓	



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[Handwritten signature]

Employee Signature

Medication

Administration In-Service and Evaluation

Date

Roberta Clemens

Home Manager Signature or DMA TTT

5-1-22

Date