



Training Acknowledgment

Employee Name: Paul Reed Policy/Procedure/Topic: Documentations
Trained By: Tony Glancaspro & Kim Howard Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Paul Reed
Employee Signature

1-18-22
Date

[Signature]
Home Manager Signature

1/18/22
Date

Copy to Employee
Copy to Employee Personnel File/HR



Training Acknowledgment

Employee Name: Pau Reed Policy/Procedure/Topic: Dignity and respect
Trained By: Tony Giancaspro & Kim Howard Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Pau Reed
Employee Signature

1-18-22
Date

Flegan [Signature]
Home Manager Signature

1/18/22
Date

Copy to Employee
Copy to Employee Personnel File/HR



Training Acknowledgment

Employee Name: Paul Reed Policy/Procedure/Topic: On Call protocol
Trained By: Tony Giancaspro & Kim Howard Date Trained: 1-18-2022

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Paul Reed
Employee Signature

1-18-22
Date

[Signature]
Home Manager Signature

1/18/22
Date

Copy to Employee
Copy to Employee Personnel File/HR



Training Acknowledgment

Employee Name: Paul Reed Policy/Procedure/Topic: Cell phones
Trained By: Tony Giancaspro Date Trained: 1-18-2022

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Paul Reed
Employee Signature

1-18-22
Date

Tony Giancaspro
Home Manager Signature

1/18/22
Date

Copy to Employee
Copy to Employee Personnel File/HR