



## Training Acknowledgment

Employee Name: Dorothy Artist Policy/Procedure/Topic: Cell phones  
Trained By: Tony Giancaspro Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Dorothy Artist  
Employee Signature

1/18/22  
Date

Fleena  
Home Manager Signature

1/18/2022  
Date

Copy to Employee  
Copy to Employee Personnel File/HR



**BEACON**  
Specialized Living

### Training Acknowledgment

Employee Name: Dorothy Artist Policy/Procedure/Topic: On Call protocol

Trained By: Tony Giancaspro & Kim Howard Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Dorothy Artist  
Employee Signature

1/18/22  
Date

[Signature]  
Home Manager Signature

1/18/22  
Date

Copy to Employee  
Copy to Employee Personnel File/HR



## Training Acknowledgment

Employee Name: Dorothy Artist Policy/Procedure/Topic: Dignity and respect  
Trained By: Tony Giancaspro & Kim Howard Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Dorothy Artist  
Employee Signature

1/18/22  
Date

[Handwritten Signature]  
Home Manager Signature

1/18/22  
Date

Copy to Employee  
Copy to Employee Personnel File/HR



## Training Acknowledgment

Employee Name: Dorothy Artist Policy/Procedure/Topic: Documentations

Trained By: Tony Giancaspro & Kim Howard Date Trained: 1-18-2022

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Dorothy Artist  
Employee Signature

1/18/22  
Date

[Signature]  
Home Manager Signature

1/18/22  
Date

Copy to Employee  
Copy to Employee Personnel File/HR