BEACON
Specialized Living

# Direct Support Professional
# In-Home Orientation Checklist for Shadow Shifts
# Driving Test

Learner's Name:

- [x] Verify Learner has a valid driver's license with them.
- [x] Have the Learner perform a Weekly Vehicle Inspection.
- [x] Take the Learner on a Driver's Test.
- [x] Have the Learner walk around the vehicle to check for obstructions and damage.
- [x] Remove orange cone after "all clear" inspection and place cone in storage area of vehicle.
- [x] Once inside the vehicle:
    - Seatbelt Usage – Ensure all occupants of the vehicle always wear a seatbelt.
    - Adjust Driver's Seat – Position the seat and steering wheel so that you are comfortable and have access to gear shifter, brake pedal, and accelerator.
    - Adjust Mirrors – Gently maneuver the rear-view mirror so that you can see directly out of the middle of your back windshield without moving your head. To properly adjust the driver's side mirror, place your head against the left side window and set the mirror so you can just barely see the side of the car in the mirror's right side. To adjust the passenger's side-view mirror, position your head so that it is just above the center console. Set the mirror so you can just barely see the side of the car in the left side of the mirror.
- [x] Have the Learner start the vehicle and drive to a pre-determined location. The route should be a minimum of two miles away and have several left- & right-hand turns.
- [x] Park the vehicle. Exit vehicle. Place Orange Cone.
- [x] Provide feedback.
- [x] Learner drives back to residential home.
- [x] Park the vehicle. Exit Vehicle. Place Orange Cones.
- [x] Provide feedback.

Date of Driver's Test: 11.30.2021

Does the Learner need additional training?

☐ Yes ☒ No

Date of Second Driver's Test: _____

# Acknowledgement of Driver's Test Completion

Darrell Stavick — 12-9-21

Learner — Date

[illegible] — 11.30.2021

Home Manager — Date