



## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: PRN follow up  
Trained By: Tony Giancaspro Date Trained: 11/22/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Veronica Vance  
Employee Signature

11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

Copy to Employee  
Copy to Employee Personnel File/HR



Training Acknowledgment

med packs  
packing slips  
med Book  
med room poster  
Book  
Attestation

Employee Name: Veronica Vance Policy/Procedure/Topic: On-Call  
Trained By: Kim Howard Date Trained: \_\_\_\_\_

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Veronica Vance  
Employee Signature

11/22/21  
Date

[Signature]  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Dress Code- Attire & Gro  
Trained By: Tony Giancaspro Date Trained: 11-22-2021

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Veronica Vance  
Employee Signature

11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

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### Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Company vehicle and ac  
Trained By: Tony Giancaspro Date Trained: 11-22-2021

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Veronica Vance  
Employee Signature

11/22/21  
Date

[Signature]  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Personal Device

Trained By: Tony Giancaspro Date Trained: 11/22/2021

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Employee Signature

11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Cellular phones  
Trained By: Tony Giancaspro Date Trained: 11-22-2021

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Employee Signature

11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Cleaning  
Trained By: Tony Giancaspro Date Trained: 11/22/2021

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Veronica Vance  
Employee Signature

11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Sleep on shift  
Trained By: Tony Giancaspro Date Trained: 11/22/2021

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11/22/21  
Date

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

Employee Name: Veronica Vance Policy/Procedure/Topic: Finalizing note  
Trained By: Tony Giancaspro Date Trained: 11/22/2021

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Veronica Vance  
Employee Signature

11/22/21  
Date

[Signature]  
Home Manager Signature

\_\_\_\_\_  
Date

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## Training Acknowledgment

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Employee Name: Veronica Vance Policy/Procedure/Topic: Documentation  
Trained By: Tony Giancaspro Date Trained: 11/22/2021

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