



Training Acknowledgment

Employee Name: Tashia McCain Policy/Procedure/Topic: Email Password Security
Trained By: Kelly Krutsch Date Trained: _____

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Tashia McCain
Employee Signature

Kelly Krutsch
Home Manager Signature

11/20/21
Date

11-20-21
Date

Copy to Employee
Copy to Employee Personnel File/HR



Training Acknowledgment

Employee Name: Robert Heert Policy/Procedure/Topic: Email Password Security
Trained By: Kelly Krutsch Date Trained: _____

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Robert Heert
Employee Signature

11/16/21
Date

Kelly Krutsch
Home Manager Signature

11-16-21
Date

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Training Acknowledgment

Employee Name: Taylor Veil Policy/Procedure/Topic: Email Password Security
Trained By: Kelly Krutsch Date Trained: 11.16.21

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Taylor Veil
Employee Signature

11.16.21
Date

Kelly Krutsch
Home Manager Signature

11.16.21
Date

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Training Acknowledgment

Employee Name: Nichole Patrick Policy/Procedure/Topic: Email Password Security

Trained By: Kelly Krutsch Date Trained: 11-16-21

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Nichole Patrick
Employee Signature

11-16-21
Date

Kelly Krutsch
Home Manager Signature

11-16-21
Date

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Training Acknowledgment

Employee Name: Candice Wilken Policy/Procedure/Topic: Email Password Security
Trained By: Kelly Krutsch Date Trained: 11/16/21

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Candice Wilken
Employee Signature

11/16/21
Date

Kelly Krutsch
Home Manager Signature

11-16-21
Date

Copy to Employee
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Training Acknowledgment

Employee Name: Tasha LeMar Policy/Procedure/Topic: Email Password Security
Trained By: Kelly Krutsch Date Trained: 11-16-21

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Tasha LeMar
Employee Signature

11-16-21
Date

Kelly Krutsch
Home Manager Signature

11-16-21
Date

Copy to Employee
Copy to Employee Personnel File/HR