Onboarding Training Status

☐ Learner's Hire Date: 8/23/21

☒ Toolbox/LMS Trainings

- o Trainings to be Completed: needs to complete CPI

☐ CPR/FA Skills

- o Scheduled: need completed

☐ CPI Skills

- o Scheduled: need completed

☒ RR Classroom Training

- o Scheduled: was scheduled for 8/26

☐ DMA Virtual Classroom Training

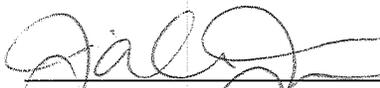- o Scheduled: scheduled to attend on 9/2

☒ Medical Skills

- o Contact Medical Nurse to Schedule (if no date) 9/7/21

☐ Next Step Username and Password: "User Name: jjacksonwall Password: 1X43GMC"

☐ Initial Training & Employee Database with all Required Documentation –

TELL all onboarding training are required to be completed within the first 30 days from hire. If training is not completed within the first 30 days, Learning & Development may recommend removal from schedule until training is completed. REVIEW remaining trainings with new DSP and discuss a game plan for completion. REINFORCE the importance of attending the RR Classroom Training as scheduled. RR Training requires a consistent internet signal, constant engagement in the class, an active video camera, and the completion of a quiz at the end. If the RR completion certificate is sent to your email, please forward to your Home Manager to upload into your training compliance file.

By signing the acknowledgement below, the Home Manager confirms that the above information about Initial Training & Employee Database with all Required Documentation was reviewed.

_____   9/7/21
Learner   Date

_____   _____
Home Manager   Date

NHO.DSP.ShadowShift.Learner
June 16, 2021