



Training Acknowledgment

Food handling & storage  
social media policy

Resident funds policy  
vitals signs & monitoring

Employee Name: Arquellia Lewis Policy/Procedure/Topic: Advance Directive policy  
Trained By: Tony Giancaspro Date Trained: 9-14-2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Arquellia Lewis  
Employee Signature

9/14/2021  
Date

Tony Giancaspro  
Home Manager Signature

9/14/2021  
Date

Copy to Employee  
Copy to Employee Personnel File/HR