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Training Acknowledgment

Employee Name: Michele Hitsman Policy/Procedure/Topic: Prescription Book

Trained By: Angie Stello Date Trained: 7·6·21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Michele Hitsman
Employee Signature

7/6/21
Date

Angie Stello
Home Manager Signature

7·6·21
Date

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Training Acknowledgment

Employee Name: Michell Husman Policy/Procedure/Topic: Some Vena

Trained By: Anne Stets Date Trained: 7-6-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Michele Husman — 7/6/21
Employee Signature — Date

Anne Stets — 7-6-21
Home Manager Signature — Date

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Training Acknowledgment

Employee Name: Michell Hitsman Policy/Procedure/Topic: Ordering Supplies

Trained By: Anni Stutz Date Trained: 7.7.21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michell Hitsman
Employee Signature

7/7/21
Date

Anni Stutz
Home Manager Signature

7.7.21
Date

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Training Acknowledgment

Employee Name: Michele Hitman Policy/Procedure/Topic: Petty CASH Report

Trained By: Angie Stiles Date Trained: 7·7·21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michele Hitman
Employee Signature

7/7/21
Date

Angie Stiles
Home Manager Signature

7·7·21
Date

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Training Acknowledgment

Employee Name: Michele Hitsman Policy/Procedure/Topic: Makeshift

Trained By: Angie Stiles Date Trained: 7.7.21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michele Hitsman — Employee Signature — Date: 7/7/21

Angie Stiles — Home Manager Signature — Date: 7.7.21

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Training Acknowledgment

Employee Name: Michell Hitsman Policy/Procedure/Topic: Personal Belongs MAR Review

Trained By: Angie Stutts Date Trained: 7-7-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michell Hitsman
Employee Signature

7/7/21
Date

Angie Stutts
Home Manager Signature

7-7-21
Date

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Training Acknowledgment

Employee Name: Michele Hitsman Policy/Procedure/Topic: Poster Boards

Trained By: Anne Stile Date Trained: 7-8-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michele Hitsman — Employee Signature — Date 7/8/21

Anne Stile — Home Manager Signature — Date 7-8-21

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Training Acknowledgment

Who to send email to for emergency... when to call medical + clerical.

Employee Name: Michell Hitsman Policy/Procedure/Topic:

Trained By: Anne Stile Date Trained: 7-8-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Michell Hitsman — Employee Signature — Date 7/8/21

Anne Stile — Home Manager Signature — Date 7-8-21

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Training Acknowledgment

Employee Name: Michell Hitsman Policy/Procedure/Topic: Binders

Trained By: Angie Stokes Date Trained: 7·8·21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Michele Hitsman — Employee Signature — Date: 7/8/21

Angie Stokes — Home Manager Signature — Date: 7·8·21

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Training Acknowledgment

Employee Name: Michell Hutsman Policy/Procedure/Topic: How to upload training in SLAIS+

Trained By: Angie Stitt Date Trained: 7.8.21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michele Hutsman — Employee Signature — Date 7/8/21

Angie Stitt — Home Manager Signature — Date 7.8.21

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Training Acknowledgment

Employee Name: Micaela Hitsman Policy/Procedure/Topic: On-Call

Trained By: April Stile Date Trained: 7-8-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Michele Hitsman 7/8/21
Employee Signature Date

April Stile 7-8-21
Home Manager Signature Date

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Training Acknowledgment

Employee Name: Michele Hitsman Policy/Procedure/Topic: Next step Medical notes

Trained By: Anjie Stokes Date Trained: 7-7-3 7-8-21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Michele Hitsman — Employee Signature — Date: 7/8/21

Anjie Stokes — Home Manager Signature — Date: 7.8.21

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