



BEACON
Specialized Living

Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: Clocking in/out
Trained By: Brooke Landis Date Trained: 07/08/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Taylor Maloney
Employee Signature
Brooke Lynn Landis
Home Manager Signature

07/08/2021
Date
7/8/21
Date

Copy to Employee
Copy to Employee Personnel File/HR



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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: Chart Notes
Trained By: Brooke Landis Date Trained: 07/08/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Taylor Maloney
Employee Signature
Brooke Lynn Landis
Home Manager Signature

7/8/2021
Date
7/8/21
Date

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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: On Call Policy
Trained By: Brooke Landis Date Trained: 07/08/2021

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Brooke Lynn Landis
Home Manager Signature

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Date

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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: Guardians Office
Trained By: Brooke Landis Date Trained: 07-08-2021

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Employee Signature
Brooke Lynn Landis
Home Manager Signature

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Date
7/8/21
Date

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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: All phone policy
Trained By: Brooke Landis Date Trained: 07/08/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Employee Signature
Brooke Lynn Landis
Home Manager Signature

07/08/2021
Date
7/8/21
Date

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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: Cleaning
Trained By: Brooke Landis Date Trained: 07/08/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

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Taylor Maloney
Employee Signature
Brooke Lynn Landis
Home Manager Signature

07/08/2021
Date
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Training Acknowledgment

Employee Name: Taylor Maloney Policy/Procedure/Topic: Dignity + Respect
Trained By: Brooke Landis Date Trained: 07/08/2021

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