



Resident Plans



BEACON
Specialized Living



The Different Types of Plans

Goal Oriented, No Restrictions:

- IPOS – Individual Plan of Service
- PCP – Person-Centered Plan
- Treatment Plan

Safety Oriented, Includes Restrictions:

- BTP – Behavior Treatment Plan

IPOS / PCP / Treatment Plan

- Every resident has one. It may be called an IPOS, PCP, or Treatment Plan depending on the terminology used by the author of the plan.
- These plans are created by the Case Manager and include goals provided by the resident.
- Identifies resident strengths, barriers, treatment needs, and authorized services.
- Includes Staff Instructions to ensure appropriate supports, interventions, and treatment methods are being used.
- An IPOS/PCP/Treatment Plan does **not** have restrictions.



BTP – Behavior Treatment Plan



- BTP are utilized when restrictive measures are needed to keep someone safe.
- Must be written and in-serviced by a behaviorist.
- Identifies target behaviors, clearly defines restrictive measures, and provides proactive strategies.
- Includes steps/plan to eliminate/reduce restrictive measures once the target behavior has been eliminated.
- BTPs must be approved by a BTPRC (Behavior Treatment Plan Review Committee)
- Supplements an IPOS/PCP/Treatment Plan

Documenting on a Plan



IPOS/PCP/Treatment Plan

- DSP staff document on the goals and objectives throughout each shift.
- Documentation should include specific information that provides insight into the resident's progress as well as staff supports and interventions.

BTP

- DSP staff document BTP progress on data collection sheets provided by the Behaviorist who wrote the plan.

Receiving a New Plan



- When a new PCP or BTP is received, send it via email to Jeannie Babcock (JBabcock@beaconspecialized.org).
- Jeannie will upload the new or updated PCP/BTP into NextStep to ensure that staff are documenting on the most recent plan.

In-Servicing a New Plan

- When a new Behavior Treatment Plan (BTP) or Person-Centered Plan (PCP/IPOS/Treatment Plan) is written, the initial in-service of this plan will be conducted by the behaviorist or case manager that wrote the plan.
- All attendees that were invited to the Person-Centered Planning meeting are invited to the initial in-service, as well as all DSPs who are on shift at that time.
- Once the initial in-service has been conducted, it is the responsibility of the Home Manager, Assistant Home Manager, or Lead Staff to ensure that all current DSPs and New Hires are in-serviced to the plan.
- IPOS/BTPs and staff signature pages are held in the PCP/BEHAVIOR PLAN LOG Beacon Binder. Staff must be in-serviced to the plan before they can provide services to the resident.

In-Servicing Staff to the Plan



Not all staff may be able to attend the initial In-Service. Follow these steps to ensure all DSPs have a clear understanding of their role in the resident's treatment.



- Have staff read the plan(s).
- After reading, provide further explanation and demonstration of the contents.
- Allow opportunities for staff to ask questions and seek clarification.
- Training should be thorough and include coverage of the following components: Goals and objectives, target date, criteria, frequency, data collection, specific precautions, and the role that staff play in providing care, treatment, and services.

- After being in-serviced to the Plan, staff will print, sign, and date the Person-Centered Plan Signature Form.
- Only after signing this form can staff provide services to the resident.
- Keep this record in the PCP/BEHAVIOR PLAN LOG Beacon Binder for compliance records and audit purposes.

Person-Centered Plan Signature Form

Resident Name: Noah Mistakes Plan Date: 1/1/21 CMH: _____

Signing below confirms you have READ, understand, and have had the opportunity to ask questions about this document. This acknowledges that training occurred covering each treatment/service goal and objective including target date, criteria, frequency, data collection, and specific precautions in the plan. And that you understand the role you play in this plan as Direct Care Staff and/or other Staff involved in providing care, treatment, and services to this resident.

Staff Printed Name	Staff Signature	Date Trained
Daisy Duck	<i>Daisy Duck</i>	1/1/21