



Medication Administration In-Service and Evaluation

Name of Facility/Home: Anchor Pointe

Employee Receiving In-Service: Linda Graham

Date of 1st In-Service*: / / Time: : am / pm Trainer:
*This is done by a regional nurse

Date of 2nd In-Service: / / Time: : am / pm Trainer:

Date of 3rd In-Service: / / Time: : am / pm Trainer:

Date of 4th In-Service: / / Time: : am / pm Trainer:

Date of 5th In-Service: / / Time: : am / pm Trainer:

Date of 6th In-Service: / / Time: : am / pm Trainer:

Date of Final Evaluation: / / Time: 6:00 am / pm Trainer: J. McDaniel

All staff must complete all three (6) In-Services and Final Evaluation

Instructions: Check (✓) the appropriate box after Employee has been in-serviced.

		1st	2nd	3rd	4th	5th	6th	Final	Comments
1	Medication Area							✓	
	a. Location of ample supplies prior to administration							✓	
	b. Area is clean and organized							✓	
	c. Area is always locked							✓	
	d. Location of all medication: Internal, External, Refrigerated, Controlled Drugs (narcotics)							✓	
2	DMA washes hands prior to administering medications and between each Resident							✓	
3	Medication keys are retained by DMA							✓	
4	Resident is identified per facility policy and procedure prior							✓	
5	Vital signs are taken per facility policy prior to administering medications (if applicable), always on cardiac and BP medications							✓	
	a. If Pulse and BP are required, hands and equipment are washed per facility policy							✓	
	b. If Apical Pulse is required, privacy is provided							✓	
6	Medications Administration per facility policy and procedure: to include review of the '6 Rights'							✓	
	a. Medications are properly removed from container/blister pack and (.) dot is placed in appropriate box on MAR							✓	
	b. Liquid medication is poured at eye level, with palm covering label of stock bottle							✓	



Medication Administration In-Service and Evaluation

In-Service #	1st	2nd	3rd	4th	5th	6th	Eval	Comments
6							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
7							✓	
8							✓	
							✓	
							✓	
							✓	
9							✓	
							✓	
							✓	
10							✓	
11							✓	
12							✓	
13							✓	
14							✓	
15							✓	
16							✓	
17							✓	
18							✓	



Medication Administration In-Service and Evaluation

In-Service #	1st	2nd	3rd	4th	5th	6th	Eval	Comments
19							✓	
20							✓	
21							✓	
22							✓	
23							✓	
24							✓	
25							✓	
26							✓	

FOLLOW UP CONCERNS

Specify time frame for completion: _____ N/A

I have received the above In-service and have read the Organizations **Medical Policies**. I understand what is expected of me as a Designated Medication Administrator. I also understand that any immediate medical questions or concerns should be directed to the Coordinator of Care at my Site during open office hours and to the On-Call person after hours.

Linda Graham
Employee Signature

4-17-21
Date

[Signature]
Home Manager Signature

4-17-21
Date

Linda Graham

6/3/21

ANNUAL DMA RECERTIFICATION TEST

1. List the six patient rights:

Person

Sosage

Time

Location

Route

Documentation

2. Liquid medication is poured at eye level holding the cup with your hand?

Yes No Explain:

It's measured on a flat surface at eye level.

3. Controlled substance log is signed after the shift is over?

Yes No Explain:

It is signed after given.

4. The DMA may crush tablets if resident does not want to swallow whole?

Yes No Explain:

Can only crush if doctor's order says so.

ANNUAL DMA RECERTIFICATION TEST

9. Always give Lantus insulin irregardless of the glucose level?

Yes No Explain:

*you must give lantus based off the sliding scale
in order to not cause harm to the consumer.*

10. Blood pressure readings are used to monitor the treatment results of Lisinopril, Tenormin, or Norvasc?

Yes No Explain:

They are blood pressure medication

11. Eight o'clock medication may be given at 8:00, 9:00, or 10:00?

Yes No Explain:

*Medication is to be given an hour before the time
and an hour after.*

12. Medications that have been popped and then the resident refuses are put back in the bubble packs?

Yes No Explain:

*on call medical is called, they fill out a two person
disposal of medication form, both sign that it has
been dropped in solution required for disposal.*

ANNUAL DMA RECERTIFICATION TEST

17. NPO means para oral?

Yes No Explain:

Nothing by mouth

18. All controlled substances are returned to the pharmacy to be repackaged?

Yes No Explain:

They are returned to pharmacy to be disposed.

19. Choking and aspiration is a rare problem among residents on psychotropic medications?

Yes No Explain:

IT'S COMMON

20. Constipation is never a side effect of psychotropic medications?

Yes No Explain:

It is a side effect of psychotropic medication.



Linda
Graham

How to Register for an Epocrates Account

Objective: Register for Epocrates.com

User Security Access Requirements: Available to all staff

Beacon User Role: Available to all staff

Timeline: Should create an account upon initiating DMA certification training process.

How to Register:

Pull up Google Chrome or any other web browser and go to <https://www.epocrates.com/>

You will now be the Epocrates home page.



Click on "Login" in the upper right-hand corner of the page.





A login box/registration box will pop-up.

epocrates[®]
an otherhealth.com service

khaas@beaconspecialized.org

.....

Remember Me

Login

Forgot your login or password?

New User ?

Register Now

Click on "Register Now" to register for an account. *(Enter credential if you have already registered to access the program.)*

Fill out the form below and click "Join". Use "Other Health Professional" for Occupation and use "49009" for your work zip. Be sure to use your Beacon e-mail.

epocrates[®]
an otherhealth.com service

Create an Account

Name

Email

Password

Confirm Password

Country (Please Select): United States of America

Work Zip (Please Select): 5900

JOIN

DMA TRAINING

LIST OF MEDICATIONS TO COMPLETE FOR DMA TRAINING

Use the attached forms to look up each of the medications listed below. Each line must be completed and turned in the day that you do your final DMA Evaluation with your ROM (Regional Operation Manager) for your area. You will not be able to become DMA certified until all of the forms are completed [48]
See slide 65 in DMA Packette

Mental Illness Anxiety Disorders	Inhalers Allergy / Asthma	Hyperlipidemia Statins	Diabetes Endocrine & Metabolic
Abilify Ativan Clozaril Depakote Haldol Invega Klonopin Lamictal ✓ Lithium ✓ Risperdal Seroquel Tripleptal Zyprexa	Advair Discus ✓ Atrovent Flonase Flovent Loratadine Proventil	Crestor ✓ Lipitor Zocor	Apidra Byetta Glucophage ✓ Glyburide Lantus Levemir Levothyroxine Novolog Synthroid
Seizures	Gastrointestinal Disorder Constipation	Blood Pressure Meds	Pain & Inflammation
Dilantin Keppra ✓ Neurontin Topamax ✓	Colace Miralax Prilosec Protonix Zantac ✓	HCTZ (hydrochlorothiazide) Lisinopril ✓ Toprol Tenormin	Flexeril Motrin Norco Tylenol with Codeine Ultram ✓

App/Website: Epocrates

Please complete 10 of the above medications prior to attending DMA class.

DMA Code #1 4763

DMA Code #2 1005

DMA Code #3 9946

DRUG NAME	Lamictal
GENERIC NAME	Lamotrigine
DOSAGE RANGE	25mg, 50mg, 75mg, 100mg, 150mg, 200mg, O.S.T: 25mg, 50mg, 100mg, 200mg
HOW TO TAKE	Tab, O.S.T & chewable
USES	Bipolar disorder, partial seizures, Lennox-Gastaut Syndrome, migraines
SIDE EFFECTS	hives, difficulty breathing, swelling face & throat
WARNINGS	Severe rash, fever, sore throat, burning eyes, peeling blistering skin.

DRUG NAME	Advair Diskus
GENERIC NAME	Fluticasone propionate/salmeterol inhaled
DOSAGE RANGE	SPI: 100mcg/50mcg per blister, 250mcg/50mcg, 500mcg/50mcg per blister
HOW TO TAKE	Inhaled
USES	COPD, Asthma, renal impairment, hepatic impairment.
SIDE EFFECTS	hives, difficulty breathing, swelling of face, lips, tongue & throat
WARNINGS	wheezing, choking, fever, chills, chest pain, tremors, trouble swallowing.

DRUG NAME	Crestor
GENERIC NAME	Rosuvastatin
DOSAGE RANGE	5mg, 10mg, 20mg, 40mg
HOW TO TAKE	Tab
USES	Neuroblastoma, hypercholesterolemia, hypertriglyceridemia
SIDE EFFECTS	headache, abdominal pain, asthenia, nausea, Arthralgia
WARNINGS	myopathy, tendon rupture, immune-mediated necrotizing myopathy.

DRUG NAME	Glucophage
GENERIC NAME	Metformin
DOSAGE RANGE	500mg, 850mg & 1000mg
HOW TO TAKE	Tab
USES	Diabetes mellitus, polycystic ovary syndrome, renal dosing, hepatic
SIDE EFFECTS	Diarrhea, nausea, vomiting, flatulence, headaches
WARNINGS	Lactic acidosis, megaloblastic anemia, hepatotoxicity.

DRUG NAME	Topamax
GENERIC NAME	Topiramate
DOSAGE RANGE	15mg, 25mg, Tab: 25mg, 50mg, 100mg, 200mg
HOW TO TAKE	Sprinkle Cap: 15mg, 25mg, Tab: 25mg, 50mg, 100mg, 200mg
USES	Seizure, CO2 Tab
SIDE EFFECTS	metabolic acidosis, cognitive dysfunction, dizziness, fatigue
WARNINGS	Severe metabolic acidosis, osteoporosis, psychosis

DRUG NAME	Protonix
GENERIC NAME	pantoprazole
DOSAGE RANGE	BR Tab: 20mg, 40mg Sr. Granule: 40 mg per pkt; INJ: Various
HOW TO TAKE	Tab, Granule, INT
USES	Gerd, hypersecretory conditions, upper GI bleeding, H. pylori infect.
SIDE EFFECTS	headache, diarrhea, abdominal pain, thrombophlebitis, (I.V. use) nausea
WARNINGS	hypersensitivity, Anaphylaxis, renal impairment, fractures.

DRUG NAME	Toprol-XL
GENERIC NAME	metoprolol succinate
DOSAGE RANGE	ER Tab: 25mg, 50mg, 100mg, 200mg
HOW TO TAKE	ER Tab
USES	HTN, angina, heart failure w/ reduced ejection fraction, migraine
SIDE EFFECTS	Fatigue, dizziness, diarrhea, depression, rash
WARNINGS	CHF, severe bradycardia, heart block, cardiogenic shock

DRUG NAME	Keppra
GENERIC NAME	levetiracetam
DOSAGE RANGE	250mg, 500mg, 750mg, 1000mg; SOL: 100mg per mL; INJ: Various
HOW TO TAKE	Tab, SOL, INT
USES	Juvenile myoclonic epilepsy, partial seizures, renal dosing
SIDE EFFECTS	headache, BPT, somnolence, asthenia, vomiting
WARNINGS	depression, hostility, aggressive behavior, psychosis, suicidality

DRUG NAME	
GENERIC NAME	Lithium
DOSAGE RANGE	150mg, 300mg, 600mg, Tab: 300mg, ER Tab: 300mg, 450mg SOL 8mg per 5mL
HOW TO TAKE	CAP, TAB, ER TAB, SOL
USES	bipolar disorder, schizoaffective disorder, renal dosing, hepatic dosing
SIDE EFFECTS	difficulty breathing, swelling of the face, lips, throat & tongue
WARNINGS	Lithium toxicity, muscle weakness, twitching, drowsiness, mood changes

DRUG NAME	Ultram (discontinued in U.S.) generic name alternative
GENERIC NAME	Tramadol
DOSAGE RANGE	TAB: 50mg, 100mg, ER TAB: 100mg, 200mg, 300mg
HOW TO TAKE	TAB, ER TAB
USES	moderate - severe pain, chronic pain, renal & hepatic dosing
SIDE EFFECTS	dizziness, nausea, vomiting, constipation, flushing.
WARNINGS	seizures, serotonin syndrome, respiratory depression