

Medication Administration In-Service and Evaluation

In-Service #		1st	2nd	3rd	4th	5th	6th	Eval.	Comments	
6	c. DMA verifies medication and strength with order as transcribed on medication record per facility policy and procedure							X		
	d. Observe Resident to ensure medication is swallowed							X		
	e. Offer adequate and appropriate fluid with medication							X		
	f. Medication record is signed immediately after administration of same							X		
	g. Controlled substance record is signed immediately after administration of same							X		
	h. Correct dose is administered							X		
	i. Medication is administered at correct time							X		
	j. Verify no additional MAR pages have been added							X		
	7	Infection control technique is reviewed							X	
	8	Medication via gastric tube administered per facility policy and procedure (if applicable)							X	
a. Resident is properly positioned, at a 45° sitting angle								X		
b. Tube is checked for placement and patency								X		
c. Tube is flushed before, between and after medications are administered								X		
9	Injections are administered by the Resident or a DMA if there is a doctor's order present, per facility policy and procedure							X		
	a. Syringes and needles are disposed of in sharps container, by person giving the injection without recapping							X		
	b. Proper glucometer testing is observed. Determination of competence re: accurately perform and read glucometer testing results							X		
10	DMA crushes medication according to facility policy and procedure ONLY with physician's orders.							X		
11	DMA administers eye and ear medication according to facility policies and procedures							X		
12	Side effects of psychoactive medication are noted (lethargy, hallucinations) and reported.							X		
13	Medication administration should not interrupted. DO NOT RUSH							X		
14	Controlled drugs are stored (Double Locked) according to facility policy and procedure							X		
15	Residents' rights are observed							X		
16	Location, Procedures and Documenting for administering PRN							X		
17	Designated Medication Administrator follows facility policy and procedure for medications refused or withheld. (MER & IR written)							X		
18	Medications are administered within time frame per facility policy							X		



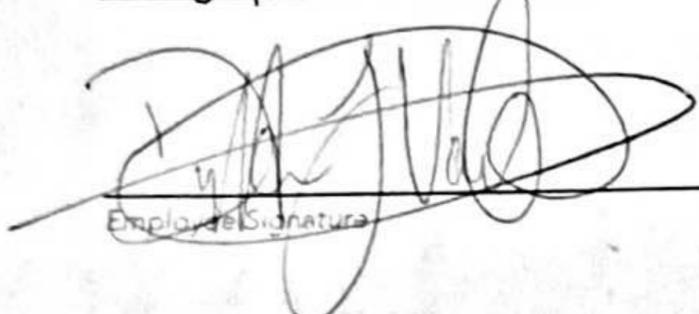
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19	Medication errors are reported to Home Manager and RN teaching medication classes							X	
20	Medication area is cleaned and locked after completion of medication administration							X	
21	Designated Medication Administrator can identify action and common side effects of medications administered							X	
22	Approved Abbreviations List is reviewed							X	
23	Seizure precautions and documentation							X	
24	After hour procedures, procedures for found/spilled medication, location of Epocrates link on staff computer							X	
25	2nd Staff Verification, what it is, when it is needed, and how to document it							X	
26	Refusal of Medication procedures (prompt 3 times, then write appropriate documentation)							X	

FOLLOW UP CONCERNS

Specify time frame for completion: _____ N/A

I have received the above In-service and have read the Organizations **Medical Policies**. I understand what is expected of me as a Designated Medication Administrator. I also understand that any immediate medical questions or concerns should be directed to the Coordinator of Care at my Site during open office hours and to the On-Call person after hours.



 Employee Signature

4/4/21

 Date



 Home Manager Signature

4/4/21

 Date