



BEACON
Specialized Living

Training Acknowledgment

RYANNA HAKOMAN

Employee Name: ~~RACHEL KERNICAKIS~~ Policy/Procedure/Topic: TABLET USAGE

Trained By: RACHEL KERNICAKIS Date Trained: 3/24/21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Employee Signature

Date

3/24/21

Home Manager Signature

Date

3/24/21

Copy to Employee
Copy to Employee Personnel File/HR

Home__Jackson_____

Home Manager__Ryanna_____

Question/Answer on Computer and Internet Access Policy

1. What are tablets to be used for?

- Beacon Clinician: Case Manager, Therapy, BTP Monitoring, Other
- Friday Resident Events (Lauren Thompkins)
- Compliance
- Home Audits

2. Where do you plan to keep the tablet

- Is it accessible when the home manager and assistance are not in the home? In closet
- Is it accessible for night staff? Yes
- Is it accessible for the weekend staff? Yes

3. When will this be charged?

- At least over night every night – stated ok

4. Who is going to inservice the resto of your staff? – Ry will inservice

- Home manager

5. Is the resident allowed to use the tablet in private?

- Yes- home manager may want to have the resident use the office and the manager steps out if there is concern that the resident will not return the tablet

Ryanna indicated they might have an issue with two residents not returning tablet

Manager is concerned about using teams and needs unlimited internet as team uses up the band with and then they can't do meetings.