



Training Acknowledgment

Employee Name: Sara F. Teresa M. Policy/Procedure/Topic: IM-005

Trained By: Leroy Freeman, Jr Date Trained: 3/8/21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Employee Signature

Date

Teresa Menth
Home Manager Signature

3/8/2021
Date

Copy to Employee
Copy to Employee Personnel File/HR



BEACON
Specialized Living

Training Acknowledgment

Employee Name: Robert Clemons Policy/Procedure/Topic: IM-005

Trained By: Leroy Freeman, Jr Date Trained: 3/4/21

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Roberta Clemons
Employee Signature

3/4/21
Date

Roberta Clemons
Home Manager Signature

3/4/21
Date

Copy to Employee
Copy to Employee Personnel File/HR

Tablet Quiz

Robert Clemons

3/4/21

1. What is the tablet use for?

TEAMS contact with case manager, med reviews, Friday events.

Compliance and home audits.

2. Where do you keep the tablet?

Medication room.

3. When will it be charge?

During third shift.

4. Who is going to in-service the rest of your staff?

The home manager.

5. Is the resident allowed to use the tablet in private?

Yes.

Prompted to use in the office.

Tablet Quiz

Treasa Meritt

3/8/21

1. What is the tablet use for?

TEAMS contact with case manager, med reviews, Friday events, compliance, and audits.

2. Where do you keep the tablet?

Medication room.

3. When will it be charge?

During third shift.

4. Who is going to in-service the rest of your staff?

The home manager, or assistance.

5. Is the resident allowed to use the tablet in private?

Yes.

Prompted to use in the office.