



## Training Acknowledgment

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Employee Name: Austin Butryn Policy/Procedure/Topic: IC-002, IC-010, IC-007  
Trained By: Victoria Frazer, DD Date Trained: 01/27/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Austin Butryn  
Employee Signature

1-27-21  
Date

Victoria Frazer  
Home Manager Signature

1/27/21  
Date

Copy to Employee  
Copy to Employee Personnel File/HR



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### Training Acknowledgment

Employee Name: Austin Butryn Policy/Procedure/Topic: HR-051, HR-042

Trained By: Victoria Frazer, DD Date Trained: 01/27/2021

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

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Austin Butryn  
Employee Signature

1-27-21  
Date

Charley J. Fry  
Home Manager Signature

1/27/21  
Date

Copy to Employee  
Copy to Employee Personnel File/HR