

Annual DMA



BEACON
Specialized Living

Medication Administration In-Service and Evaluation

Name of Facility/Home: Linden

Employee Receiving In-Service: Yoshika Buford

Date of 1st In-Service*: / / Time: : am / pm Trainer:
*This is done by a regional nurse

Date of 2nd In-Service: / / Time: : am / pm Trainer:

Date of 3rd In-Service: / / Time: : am / pm Trainer:

Date of 4th In-Service: / / Time: : am / pm Trainer:

Date of 5th In-Service: / / Time: : am / pm Trainer:

Date of 6th In-Service: / / Time: : am / pm Trainer:

Date of Final Evaluation: 12/1/20 Time: 8: am / pm Trainer: [Signature]

All staff must complete all three (6) In-Services and Final Evaluation

Instructions: Check (✓) the appropriate box after Employee has been in-serviced.

	In-Service #	1st	2nd	3rd	4th	5th	6th	Eval.	Comments
1	Medication Area							✓	
	a. Location of ample supplies prior to administration							✓	
	b. Area is clean and organized							✓	
	c. Area is always locked							✓	
	d. Location of all medication: Internal, External, Refrigerated, Controlled Drugs (narcotics)							✓	
2	DMA washes hands prior to administering medications and between each Resident							✓	
3	Medication keys are retained by DMA							✓	
4	Resident is identified per facility policy and procedure prior							✓	
5	Vital signs are taken per facility policy prior to administering medications (if applicable), always on cardiac and BP medications							✓	
	a. If Pulse and BP are required, hands and equipment are washed per facility policy							✓	
	b. If Apical Pulse is required, privacy is provided							✓	
6	Medications Administration per facility policy and procedure: to include review of the '6 Rights'							✓	
	a. Medications are properly removed from container/blister pack and (.) dot is placed in appropriate box on MAR							✓	
	b. Liquid medication is poured at eye level, with palm covering label of stock bottle							✓	



Medication Administration In-Service and Evaluation

In-Service #	1st	2nd	3rd	4th	5th	6th	Eval.	Comments
6							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
							✓	
7							X	
8							X	
							X	
							X	
							X	
9							X	
							X	
							✓	
10							✓	
11							✓	
12							✓	
13							✓	
14							✓	
15							✓	
16							✓	
17							✓	
18							✓	



Medication Administration In-Service and Evaluation

In-Service #	1st	2nd	3rd	4th	5th	6th	Eval.	Comments
19							✓	
20							✓	
21							✓	
22							✓	
23							✓	
24							✓	
25							✓	
26							✓	

FOLLOW UP CONCERNS

Specify time frame for completion: _____ N/A

I have received the above In-service and have read the Organizations **Medical Policies**. I understand what is expected of me as a Designated Medication Administrator. I also understand that any immediate medical questions or concerns should be directed to the Coordinator of Care at my Site during open office hours and to the On-Call person after hours.

Yoonika Buford
Employee Signature

12-1-20
Date

[Signature]
Home Manager Signature

12-01-2020
Date

ANNUAL DMA RECERTIFICATION TEST

1 List the six patient rights:

~~Right Route~~ Right medication
Right Documentation Right Dose
~~Right Medication~~
Right person Right time

2. Liquid medication is poured at eye level holding the cup with your hand?

Yes No Explain:

to make sure it is clear and
open.

3. Controlled substance log is signed after the shift is over?

Yes No Explain:

yes to make sure everything match up

4. The DMA may crush tablets if resident does not want to swallow whole?

Yes No Explain:

NO NOT safe to do.

ANNUAL DMA RECERTIFICATION TEST

5. Controlled substances are stored (single locked) according to policy and procedures?

Yes No Explain:

to keep safe

6. Medication errors only need to be reported if the error causes harm?

Yes No Explain:

~~Yes~~ NO anytime

7. The medication room keys are left hanging on a special hook in the office area?

Yes No Explain:

NO always keep key with staff

8. If a resident runs out of a psychotropic medication and another bubble pack is not in the house, you can use one from another resident?

Yes No Explain:

NOT safe

ANNUAL DMA RECERTIFICATION TEST

9. Always give Lantus insulin irregardless of the glucose level?

Yes No Explain:

NO Check. level and go by resident

10. Blood pressure readings are used to monitor the treatment results of Lisinopril, Tenormin, or Norvasc?

Yes No Explain:

Blood pressure reading are important

11. Eight o'clock medication may be given at 8:00, 9:00, or 10:00?

Yes No Explain:

8:00 or a hour before

12. Medications that have been popped and then the resident refuses are put back in the bubble packs?

Yes No Explain:

NO disposal

ANNUAL DMA RECERTIFICATION TEST

13. Orders do not have to be on record for insulin injections?

Yes No Explain:

yes they do

14. When a resident gets up late for a medication pass, just enter in the quickMAR, resident not in house for the med pass, and give the medication whenever they get up?

Yes No Explain:

when resident wake up call on call medical and see if ~~the~~ it ok to pass medication

15. OTC means other than called for?

Yes No Explain:

16. One Tablespoon is equal to 30ml?

Yes No Explain:

yes 30ml = 1 Tsb

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17. NPO means nothing para oral?

Yes No Explain:

NO Para ~~oral~~

18. All controlled substances are returned to the pharmacy to be repackaged?

Yes No Explain:

NO, Pharmacy send out already package

19. Choking and aspiration is a rare problem among residents on psychotropic medications?

Yes No Explain:

Choking and aspiration can happen at anytime

20. Constipation is never a side effect of psychotropic medications?

Yes No Explain:

constipation is a side effect