



Training Acknowledgment

Employee Name: Jermaine Blue Policy/Procedure/Topic: See Below

Trained By: Jacqueline Wilson Date Trained: 11/25/2020

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Jermaine Blue
Employee Signature

11/25/20
Date

Jacqueline Wilson
Home Manager Signature

11/25/2020
Date

Copy to Employee
Copy to Employee Personnel File/HR

** Staff meeting Agenda **

- Review of policies
- Covid 19 updates
- Documenting progress notes / chart notes / floorbook
- Medications
- Attendance
- EOC READ + Sign Monthly
- Cleaning
- PLEASE ALWAYS WEAR A MASK in the Home (w) Exception



BEACON Specialized Living

Training Acknowledgment

Employee Name: James Blue Policy/Procedure/Topic: See Below

Trained By: Judy Naranjo Date Trained: 11-25-20

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Employee Signature: James Blue

Date: 11/25/20

Home Manager Signature: Judy Naranjo

Date: 11/25/20

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MM001
HR-042
CTS-009
CTS-029