



Training Acknowledgment

Employee Name: Wynell Thompson Policy/Procedure/Topic: See Below

Trained By: Jacqueline Wilson Date Trained: 11/12/2020

I acknowledge that I have received training on the above topic, along with supporting policies, forms and procedures.

I understand that it is my responsibility to adhere to the requirements of the training fully, and if I do not understand my responsibility or need clarification, I will seek immediate assistance from a Home Manager in order to act in accordance with state policy, procedures and company expectations.

I understand that this Training Acknowledgment will become part of my permanent employment record, and that failure to apply the principles I was taught in my training will result disciplinary action, up to and including my termination of employment for failure to follow company policy.

Wynell Thompson
Employee Signature

11-12-20
Date

Jacqueline Wilson
Home Manager Signature

11/12/2020
Date

Copy to Employee
Copy to Employee Personnel File/HR

*2nd Training or Completing
the following documentation. If
not completing the following*

- Fluor books
- nextStep Daily Care logs/mis
- menus
- not preparing meals for all residents
- medications