BEACON
Specialized Living

Mileage Report

Date	From	To	Travel Purpose	Mileage
9/7/20	Sandhurst	Galesburg	Ratio shift at Galesburg	132
9/15/20	Sandhurst	Augusta	Shadow shift at Augusta	110
9/20/20	Sandhurst	Galesburg	Ratio shift at Augusta	132
			Total Mileage	374
			Mileage Rate (effective 9/1/16)	**x $0.545**
			Total Reimbursement	**$** 203.83

Dana Higgins
Employee Signature

9/20/20
Date

Accounting Date Received: _____ Date Paid: _____

Approved by: _____ Date: _____