BEACON Specialized Living

Medication Administration In-Service and Evaluation

Name of Facility/Home: Salem

Employee Receiving In-Service: Guadalupe Lopez

Date of 1st In-Service*: 8/27/19 Time: 3:00 am / (pm) Trainer: Sherry S Kennaitt

*This is done by a regional nurse

Date of 2nd In-Service: 9/16/19 Time: 7:30 (am) / pm Trainer: [signature]

Date of 3rd In-Service: 9/22/19 Time: 7:30 (am) / pm Trainer: [signature]

Date of 4th In-Service: 9/22/19 Time: 12:00 am / (pm) Trainer: [signature]

Date of 5th In-Service: 9/22/19 Time: 2:00 am / (pm) Trainer: [signature]

Date of 6th In-Service: / / Time: : am / pm Trainer:

Date of Final Evaluation: 9/22/19 Time: 4:00 am / (pm) Trainer: [signature]

All staff must complete all three (6) In-Services and Final Evaluation

Instructions: Check (√) the appropriate box after Employee has been in-serviced.

	In-Service #	1st	2nd	3rd	4th	5th	6th	Eval.	Comments
1	Medication Area	✓	✓	✓	✓			✓	
	a. Location of ample supplies prior to administration	✓	✓	✓	✓			✓	
	b. Area is clean and organized	✓	✓	✓	✓			✓	
	c. Area is always locked	✓	✓	✓	✓			✓	
	d. Location of all medication: Internal, External, Refrigerated, Controlled Drugs (narcotics)	✓	✓	✓	✓			✓	
2	DMA washes hands prior to administering medications and between each Resident	✓	✓	✓	✓			✓	
3	Medication keys are retained by DMA	✓	✓	✓	✓			✓	
4	Resident is identified per facility policy and procedure prior	✓	✓	✓	✓			✓	
5	Vital signs are taken per facility policy prior to administering medications (if applicable), always on cardiac and BP medications	✓	✓	✓	✓			✓	
	a. If Pulse and BP are required, hands and equipment are washed per facility policy	✓	✓	✓	✓			✓	
	b. If Apical Pulse is required, privacy is provided	✓	✓	✓	✓			✓	
6	Medications Administration per facility policy and procedure: to include review of the '6 Rights'	✓	✓	✓	✓			✓	
	a. Medications are properly removed from container/blister pack and (.) dot is placed in appropriate box on MAR	✓	✓	✓	✓			✓	
	b. Liquid medication is poured at eye level, with palm covering label of stock bottle	✓	✓	✓	✓			✓	

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	In-Service #	1st	2nd	3rd	4th	5th	6th	Eval.	Comments
6	c. DMA verifies medication and strength with order as transcribed on medication record per facility policy and procedure	✓	✓	✓	✓			✓	
	d. Observe Resident to ensure medication is swallowed	✓	✓	✓	✓			✓	
	e. Offer adequate and appropriate fluid with medication	✓	✓	✓	✓			✓	
	f. Medication record is signed immediately after administration of same	✓	✓	✓	✓			✓	
	g. Controlled substance record is signed immediately after administration of same	✓	✓	✓	✓			✓	
	h. Correct dose is administered	✓	✓	✓	✓			✓	
	i. Medication is administered at correct time	✓	✓	✓	✓			✓	
	j. Verify no additional MAR pages have been added	✓	✓	✓	✓			✓	
7	Infection control technique is reviewed	✓	✓	✓	✓			✓	
8	Medication via gastric tube administered per facility policy and procedure (if applicable)	✓	✓	✓	✓			✓	
	a. Resident is properly positioned, at a 45° sitting angle	✓	✓	✓	✓			✓	
	b. Tube is checked for placement and patency	✓	✓	✓	✓			✓	
	c. Tube is flushed before, between and after medications are administered	✓	✓	✓	✓			✓	
9	Injections are administered by the Resident or a DMA if there is a doctor's order present, per facility policy and procedure	✓	✓	✓	✓			✓	
	a. Syringes and needles are disposed of in sharps container, by person giving the injection without recapping	✓	✓	✓	✓			✓	
	b. Proper glucometer testing is observed. Determination of competence re: accurately perform and read glucometer testing results	✓	✓	✓	✓			✓	
10	DMA crushes medication according to facility policy and procedure ONLY with physician's orders.	✓	✓	✓	✓			✓	
11	DMA administers eye and ear medication according to facility policies and procedures	✓	✓	✓	✓			✓	
12	Side effects of psychoactive medication are noted (lethargy, hallucinations) and reported.	✓	✓	✓	✓			✓	
13	Medication administration should not interrupted. DO NOT RUSH	✓	✓	✓	✓			✓	
14	Controlled drugs are stored (Double Locked) according to facility policy and procedure	✓	✓	✓	✓			✓	
15	Residents' rights are observed	✓	✓	✓	✓			✓	
16	Location, Procedures and Documenting for administering PRN	✓	✓	✓	✓			✓	
17	Designated Medication Administrator follows facility policy and procedure for medications refused or withheld. (MER & IR written)	✓	✓	✓	✓			✓	
18	Medications are administered within time frame per facility policy	✓	✓	✓	✓			✓	

DRUG NAME	Zyprexa
GENERIC NAME	Olanzapine
DOSAGE RANGE	5 – 12.5mg / day
HOW TO TAKE	The tablet dissolves in mouth
USES	Adult Schizophrenia / mental mood disorder
SIDE EFFECTS	weight gain, headache, dizziness, problem w/ speech
WARNINGS	Co-administration w/ other CNS depressants, coma, driving or operating machinery

DRUG NAME	Colace
GENERIC NAME	docusate
DOSAGE RANGE	50mg + 100mg
HOW TO TAKE	with full glass of water
USES	Stool Softener, uses to treat or prevent constipation
SIDE EFFECTS	Bitter taste, Bloating, cramping, Diarrhea
WARNINGS	Severe abdominal pain, nausea, vomiting, sudden change in bowl habits with a week consult Dr.

DRUG NAME	Neurontin
GENERIC NAME	Gabapentin
DOSAGE RANGE	300mg – 800mg
HOW TO TAKE	Can be taken w/ or w/o food
USES	Can use to prevent seizures, + to relieve nerve pain
SIDE EFFECTS	dizziness; drowsiness, memory loss, tremors
WARNINGS	Don't Drive or operate Heavy Machinery

DRUG NAME	Lipitor
GENERIC NAME	Atorvastatin
DOSAGE RANGE	10mg – 80mg
HOW TO TAKE	take the medicine at the same time each day.
USES	to lower bad cholesterol or raise good (HDL)
SIDE EFFECTS	fever, dark urine, increase thirst or hunger
WARNINGS	report any unexplained muscle pain, tenderness ~~of~~ or weakness particularly if accompanied by malaise or fever.

DRUG NAME	Glucophage
GENERIC NAME	Metformin
DOSAGE RANGE	500mg – 1000mg
HOW TO TAKE	take w/ meals, Don't Crush, with full glass of water
USES	ANTI-diabetic - to treat ~~type~~ type 2
SIDE EFFECTS	~~Rash~~ Diarrhea, physical weakness, low Blood Sugar
WARNINGS	Black Box Warning. NO alcohol use, Kidney problems, liver, allergy