



## Driving Test Guidelines

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Check off each item as it is completed.

- Walk around van and pick up cones once there are no obstructions to backing up. Check for damages.
- Get in, adjust seat, then adjust mirrors.
- Start vehicle and drive to predetermined place. (This should be at least a couple of miles with both left and right turns.)
- Come to complete stops, and maintain a reasonable speed.
- Use turn signals and mirrors.
- Must pull into a parking spot and back up out of the spot.
- Park van at house in normal spot.
- Put cones back where they belong.

Does staff need additional training?  Yes  No

If yes, when is training scheduled? \_\_\_\_\_

\_\_\_\_\_  
Home Manager Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

If no further trainings are needed, please sign below.

Melissa N. Speck  
Home Manager Signature

5.28.2020  
Date

Janet Crustobansky  
Staff Signature

5-28-2020  
Date