



ALSOM Course Policy

The rules and procedures for completion of this course are as follows:

1. Each ALSOM course consists of a textbook pdf. This pdf can be found under the “Resources” tab in your lesson. Most of our courses also contain additional material. These materials can be found in the “Lessons” tab. You are expected to read or listen/watch all material present in the course. Any material provided in the course could be present on the exam.
2. Study guides should be accessed for review only after you have read all the required materials.
3. At the conclusion of this course, you will complete a multiple-choice exam.
 - a. This exam is to be taken closed book with no use of notes, recordings, textbook, Bible, Study Guide, or the assistance of another individual permitted.
 - b. This exam will consist of content from the textbook pdf, as well as any other material which may be present in the course including video lectures, additional reading articles, PowerPoint presentations, etc.
 - c. There will be a time limit of 90 minutes to complete the exam.
 - d. Students who score below a 70% will receive no credit for the course.
 - e. Students must complete the exam in one sitting.
4. ALSOM now runs on a quarter system. The new timelines are below. Please review them and ensure that you submit your test before the deadline.
 - a. Courses will be available for purchase beginning on the 1st day of each quarter.
 - b. No enrollment will be allowed after the 10th of the final month of each quarter.
 - c. Exams must be submitted prior to midnight on the last day of the quarter.
 - d. If you do not take your exam by the last day of the quarter, you will receive no credit for the course and will be required to repurchase the course during a future quarter.
 - e. You may take more than one course per quarter.

Quarter 1 January – March	Quarter 2 April – June	Quarter 3 July – September	Quarter 4 October – December
Courses Open for Purchase: January 1	Courses Open for Purchase: April 1	Courses Open for Purchase: July 1	Courses Open for Purchase: October 1
Last Day to Purchase: March 10 th	Last Day to Purchase: June 10 th	Last Day to Purchase: September 10 th	Last Day to Purchase: December 10 th
Tests Must be Submitted by March 31 st	Tests Must be Submitted by June 30 th	Tests Must be Submitted by September 30 th	Tests Must be Submitted by December 31 st