

JOB ANALYSIS TEMPLATE

Title of Job:		Principal consultant		Name:			
Reporting to:		Vanja					
Description							
Roles and Responsibilities (activities, tasks, projects)		Deliverables		Value to Organization (0-5)	Priority Ranking (1 – 5)		
1	Ensuring user acceptance (final QA on delivery, aligning and assisting on test execution, convincing users of standard functionality)	User acceptance		5	5		
2	Managing the daily work of an implementation team delivering the Allegro C-/ETRM Solution from a technical and functional perspective.	This should result in the efficient and effective performance of tasks by the resources controlled by the Allegro organization, following priorities or other requirements and aligned with the planning set for the team and its members and considering the resources made available.		4	3		
3	Aligning with the customer organization and acting as the primary point of contact for functional and technical issues and acting as the trusted advisor who is guiding the implementation team to well-considered design decisions. Manage users expectations/needs in regards of scope and what is doable in standard Allegro	These activities must feedback into the ongoing processes for requirements management. solutions design, planning and estimation, business process and other decisions taken in meetings or otherwise, and the service delivery processes including issue management.		4	2		

	(explaining limitations, suggesting workarounds)			
4	Aligning with the Project Management and Service Delivery management staff to ensure that the service delivery by the team for which the principal takes responsibility meets the defined targets for budget, time, and quality.	The principal consultant feeds the deployment or project manager with estimates for planned work, and is instrumental in creating an overview of tasks and their status. The principal consultant is frequently the first line of defense in fending off threats to the planned delivery in terms of budget, time and quality and is pro-actively manage these or escalate issues promptly to the project and service delivery management.	3	4
5	The Principal Consultant is the main responsible person during the ETRM implementation phases for the solution design and quality of the deliverables.	The Principal Consultant leads and reviews all activities in the area of requirement gathering and definition, business process review, and solution designing and extension definition. The principal consultant typically remains the first line responsible team member for the build, delivery, testing and acceptance of the Allegro solution including any of the extensions or other items that are part of the agreed service delivery contract. The Principal Consultant monitors the quality aspects of the Allegro delivery process, identifies issues and threats and acts upon them. He is the linking pin to others in the Allegro organization that can help the project from running into quality	5	1

		issues and feeds back results to help achieve continuous improvements that contribute structurally to the benefit of Allegro and its customer base		

Experience			
Education			
	Degree Required	Subjects	Minimum Marks/Grade
Basic Education			
College Degree			
Graduate Degree			
PhD			
Occupational Certificates			